

# ARMY SERVICE CORPS UNITS UNDER JURISDICTION HEAD QUARTERS 12 CORPS (ST)

## RECRUITMENT NOTICE FOR THE POSTS OF DRIVER ORDINARY GRADE, LABOUR & FIREMAN

1. Applications are invited from eligible (Male only) candidates of Indian Nationality for the Group 'C' post of Driver Ordinary Grade, Labour & Fireman to reach 744 TPT COY ASC Type 'D', PIN- 905744, C/o 56 APO by registered post. The scale of pay, number of vacancies, educational qualifications and other requirements are as under:-

S No.	Name of post and pay scale	No. of vacancies						Qualification/ Experience
		Gen (UR)	OBC	SC	ST	EWS	Total	
(a)	Driver (Ordinary Grade) Scale of Pay Rs. 19900/- onwards.	-	-	-	-	01	01	<b>Essential</b> (i) Matriculation or equivalent from a recognized University/ Board. (ii) Must possess civil driving license for heavy vehicles. (iii) Two years experience of driving heavy vehicle.
(b)	Labour Scale of Pay Rs. 18000/- onwards	-	-	-	-	01	01	(i) Matriculation or equivalent from a recognized University/ Board. (ii) Must be physically fit and capable of performing strenuous duties.
(c)	Fireman Scale of Pay Rs. 19900/- onwards	09	03	-	-	01	13	<b>Essential:</b> (i) 10th Standard pass or equivalent from a recognized Board. (ii) Must be conversant with the use and maintenance of all types of extinguishers, hose fittings and fire appliances and equipment fire engines, trailer, pumps and foam branches. (iii) Must be familiar with the use and maintenance of first-aid fire appliances and Trailer Fire Pump. (iv) Must know elementary principles of Fire Fighting methods employed in fighting different types of fire. (v) Must be conversant with foot and appliance Fire Service Drills and be able to perform the task allotted to the members of fire crew. (vi) Must have served in recognised Civil or Defence Fire Brigades as Fireman Grade II for a minimum period of three years.

\* Note : These vacancies will only be filled on receipt of Govt Sanction/ IHQ of MoD (Army). No representation will be entertained on these vacancies. Decision of Appointing authority will be final.  
@ Any variation in Pay matrix, Gazette Notification issued by Govt of India will be final authority.  
Abbreviations: Gen (UR) -General (Unreserved), SC- Scheduled Caste, ST- Scheduled Tribe, OBC- Other Backward Classes, EWS- Economically Weaker Section.

### Note :-

- Weightage for written test will be 100%. Physical and practical tests & will be only qualifying in nature for all posts.
- Above vacancies are provisional and indicative of the number of vacancies and subject to change (increase/ decrease) at a later stage without any further notification as per govt orders issued from time to time.
- 10% of Posts are reserved for Ex-servicemen and placed against the category which the individual belongs to.
- 5% of the vacancies can be field by for the meritorious sports persons and placed against the category which the individual belongs to.

### AGE LIMIT

2. Age limit for the post Driver, Labour & Fireman are as under:-

- 18 to 25 Yrs for Gen (UR) & EWS.
- 18 to 28 Yrs for (OBC).
- 18 to 30 Yrs for (SC/ST).

### 3. Age Limit for Ex-servicemen and Sports Persons.

- Ex-servicemen.** Resultant age after deducting period of service from actual age should not exceed prescribed age limit by more than 3 years. Calculation of age shall be as per the category for which the application has been made. No physical test will be conducted for Ex-servicemen. On selection, Ex-servicemen will be adjusted against respective category i.e Gen/SC/OBC/ST/EWS.
- Meritorious Sports Persons.** The age limit is 18 to 30 yrs for Gen (UR) and EWS, 18 to 33 yrs for OBC and 18 to 35 yrs for SC/ST category. Meritorious sports person should be in possession of certificate of the competition awarded by following authorities:-
  - International Competition.** Secretary of the National Federation of the game concerned.
  - National Competition.** Secretary of the National Federation OR Secretary of the

Slate Sports Association of the game concerned.

- Age relaxation for government servants for the post of Driver, Labour & Fireman upto the age of 40 years in the case of Gen/UR candidates and upto 45 years in the case of candidates belonging to the SC/ST/OBC category.
- No age relaxation is admissible to SC/ST/OBC/EWS candidates applying against Gen (UR) posts.
- The lower/upper age limit prescribed for the post i.e cut off date will be 30 days from the date of publication of this advertisement i.e the last date of receipt of application by the appointing authority.

### PROBATION PERIOD AND SERVICE LIABILITY.

- All posts are temporary and will be permanently subject to successful completion of probation period of two years from the physical date of appointment.
- Candidates after selection will be subject to All India Service Liability Rule, Field Service Rules and Army Act 1950. (All India Liability-candidates can be transferred to anywhere in India including field area transfer liability).

### PHYSICAL/PRACTICAL & WRITTEN TEST

- The Board of Officers(s) will be detailed to conduct physical test, practical test & written test. The pattern of physical and practical test will be decided by Board of Officers(s) so detailed and will be 'Qualifying' in nature. The marks obtained in these tests will not form part of overall merit of the candidates.
- This HQ will not (WILL NOT) be responsible to pay for any damages in case of injury/death to of any candidate during conduct of various tests and thereafter.

### 9. Physical Test

(a) **Driver** - Must be physically fit and capable of performing strenuous duties and must have passed the physical fitness test as under:-

- Running 1.6 KM** Candidate closing after enclosure III will be marked as fail. The marking would be as under:-

Timing	Enclosure	Marks
Up to 05 minutes	I	50
Between 05 minutes to 05 minutes 20 seconds	II	30
Between 05 minutes 20 seconds to 05 minutes 40 seconds	III	10

- Vehicle Driving Test** : This test carries 25 marks and the candidates will be either PASS or FAIL

(b) **Labour** - Physical Standards- Physical standards required are as under:-

- Running 1.6 KM** Candidate closing after enclosure III will be marked as fail. The marking would be as under

Timing	Enclosure	Marks
Up to 05 minutes	I	50
Between 05 minutes to 05 minutes 20 seconds	II	30
Between 05 minutes 20 seconds to 05 minutes 40 seconds	III	10

- Load Carrying Test** : This test carries 25 marks (maximum) Candidates will carry load of 50 kgs over a distance of 183 m. Candidate closing after enclosure III will be marked as FAIL. The marking would be as under :-

Timing	Enclosure	Marks
Within 82 seconds	I	25
Between 82 seconds to 87 seconds	II	15
Between 87 seconds to 92 seconds	III	10

- Fireman**- Must be physically fit and capable of performing strenuous duties and must have passed the physical fitness test as under.

- Height without shoes: 165 cms provided that a concession of 2.5 cms in height shall be allowed for members of the Scheduled Tribes.

- Chest (un-expanded): 81.5 cms.
- Chest (on-expanded): 85 cms
- Weight 50 kgs (minimum).

### (v) Endurance Test:-

- Carrying a man (fireman lift of 65.5 kgs to a distance of 183 meters within 96 seconds).
- Clearing 2.7 meters wide ditch landing on both feet (long jumps).
- Climbing 3 meters vertical rope using hand and feet.
- Running 1.6 KM Candidate closing after enclosure III will be marked as fail. The marking would be as under:-

Timing	Enclosure	Marks
Up to 05 minutes	I	50
Between 05 minutes to 05 minutes 20 seconds	II	30
Between 05 minutes 20 seconds to 05 minutes 40 seconds	III	10

- Written Test.** The written test will form overall merit and minimum passing mark are 33%. The written test will comprise of four parts as per the details mentioned below. The Question-paper-cum-Answer sheet of written test will be bilingual i.e English and Hindi. However, the questions on the portion of English language will be in English and to be answered in English only.

Selection will also be subject to the following conditions:-

- Medical Fitness tests.
- Verification of Character and Antecedents.
- Verification of SC/ST/OBC and EWS status (Belonging/Not belonging to creamy layer).
- Verification of education qualification certificate and experience certificate.
- Verification of all certificates/documents from issuing authority.
- Verification of all documents mentioned at para 10 (b) to (e) are required to be verified within 90 days of initial despatch of letters to various departments/agencies etc for documents verification. In case any/some fail such letters draw

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no response within this stipulated time the candidature (s) will stand terminated. 90 days is sufficient for despatching reminders and leveraging provisions of RTI Act 2005.

13. It may be noted that document verification is just another stage in the selection process. Merely being called for verification of documents does not indicate that the candidate's name will also appear in the final merit list. There may occur changes in the merit position including exclusion from the zone of consideration. Candidature of a candidate may be cancelled at any stage of the recruitment in case of violation of necessary instruction/condition/ineligibility.

**CENTRE FOR TEST**

14. Document verification/test will be held at Reception Centre (Recruitment Cell) of 744 TPT COY ASC TYPE 'D' or at a place decided and promulgated by Appointing Authority on dates mentioned in the Acknowledgement Card (Appendix B). Applicants should report to 744 Tpt Coy ASC Type 'D' or as directed on the date and time of test/interview as mentioned there in. No separate letter will be issued for the same. Acknowledgement Card will be despatched by registered post to only those applicants whose application and all supporting documents are found complete and correct in terms of age, mandatory educational qualification and other parameters as mentioned above. In complete applications will be rejected and no correspondence will be made/entertained in this regard. Candidates not in possession of the Acknowledgement Card will stand automatically disqualified. The test will be conducted over a period of six to eight (6-8) days and candidates should be prepared for the same. No lodging and boarding or travelling allowance will be provided by this HQ.

**HOW TO APPLY**

15. Candidates fulfilling the conditions can submit their application only by REGISTERED / SPEEDY ORDINARY POST as per the format given at Appendix 'A' to 'B' in this advertisement and must attach duly attested photocopies of under mentioned documents from (a) to (k) as applicable duly attested. The photograph and documents should be self attested along with the application. Original certificates are not (NOT) to be despatched with application form, and should be brought in person on the day of the written test. Despatch of original documents will entail outright rejection and this HQ will not be responsible of any loss of original documents.

- (a) Education Qualification Certificate.
- (b) Caste Certificate (For SC/ST/OBC/EWS issued by authorised Govt agency as applicable).
- (c) Discharge Certificate where applicable (for Ex-Serviceman)/NOC.
- (d) Birth Certificate.
- (e) Must have served in a recognised Civil or Defence Fire Brigades as Fireman Grade-II for a minimum period of three years.
- (f) Domicile Certificate.
- (g) Aadhaar Card.
- (h) Experience Certificates :-
  - (i) For Driver - Must possess civil driving license for heavy vehicles and two years experience of driving heavy vehicle.
  - (ii) For labour - Should be proficient in trade work.
  - (iii) For Fireman - Must have served in a recognised civil or defence Fire Brigades as Fireman Grade-II for a minimum period of Three years.
- (j) 03 x Pass Port size photographs.
- (k) EWS Certificate issued by competent authority as per GOI letter No 36039/II/2019- Estt (Res) dt 31 Jan 2019.
  - (i) Should not possess 5 acres of agricultural land and above.
  - (ii) Should not possess residential plot of 1000 sq ft and above.
  - (iii) Should not possess residential plot of 100 sq yards and above in notified municipalities.
  - (iv) Should not possess residential plot of 200 sq. yards and above in areas other than the notified municipalities.
  - (v) Gross annual income of family should be less than 8 lakhs.
  - (vi) The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.
  - (vii) The term "Family" for the purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

**16. Condition for Acceptance of Application:**

- (a) Candidates will enclose a self-addressed envelope, affixing postal stamps of Rs. 25/- alongwith the application required for dispatch of Acknowledgement / Admit Card.
- (b) The candidates are required to super scribe on the top of envelope "APPLICATION FOR THE POST OF \_\_\_\_\_" ALONG WITH SELF & FATHER'S NAME. In case this is not mentioned on top of envelope the application will be rejected without opening.
- (c) Acknowledgement/Admit Card and Certificate from Attesting Authority to be typed on separate A4 size plain papers as per Appendix 'B'.
- (d) Application will not (WILL NOT) be entertained without Appendix 'B' and separate envelopes duly affixed with postal stamps of Rs. 25/-.
- (e) Application will not (Will Not) be entertained after closing date i.e. 30 days from the date of publication of this advertisement notice in Employment News and / or other Newspapers.
- (f) This HQ will not be responsible for any postal delays and no application will be entertained after the due date.
- 17. Individual who has furnished wrong information in the application form, false certificate to avail benefits / reservation, false/wrong information in the application form regarding relatives or who have fully or partially suppressed any material information shall be liable to cancellation of candidature at any stage of recruitment process and / or termination of service, if the candidate has been selected.

**Appendix A**

**FORM OF APPLICATION**

(Form should be either typed or filled in blue ink ball point pen only)  
APPLICATION FOR THE POST OF \_\_\_\_\_ IN 744 TPT COY ASC TYPE 'D'

- 1. Name of candidate \_\_\_\_\_  
(IN BLOCK LETTERS)
- 2. Father's Name \_\_\_\_\_
- 3. Date of birth \_\_\_\_/\_\_\_\_/\_\_\_\_  
(As per Birth Certificate & attach photocopy duly attested).

Paste a passport size coloured photograph

4. Age as on 01 Sep 2019 for receipt of application (Years \_\_\_\_ Months \_\_\_\_ Days \_\_\_\_)

5. Identification Mark \_\_\_\_\_  
6. Address for Correspondence  
House No./Street/Village \_\_\_\_\_ Post Office \_\_\_\_\_  
Tehsil \_\_\_\_\_ Distt \_\_\_\_\_ State \_\_\_\_\_  
Pin Code \_\_\_\_\_

7. Permanent Address :-  
House No./Street/Village \_\_\_\_\_ Post Office \_\_\_\_\_  
Tehsil \_\_\_\_\_ Distt \_\_\_\_\_ State \_\_\_\_\_  
Pin Code \_\_\_\_\_

8. For intimation / dispatch of Acknowledgment Card / result of various tests :-

(a) Email address \_\_\_\_\_

(b) Mobile No 1 \_\_\_\_\_ 2 \_\_\_\_\_

9. Category (Gen/OBC/SC/ST/EWS/Ex Serviceman) \_\_\_\_\_

(Attach photocopy duly self attested)

(applicable for OBC/SC/ST/EWS candidate only).

10. Category for which applied (Gen/UR/OBC/SC/ST/EWS/Ex Serviceman) \_\_\_\_\_

11. Education Qualification \_\_\_\_\_ (Attach photocopy duly self attested).

12. Experience Certificate:-

(i) Must have served in a recognised civil or defence Fire Brigades as Fireman Grade-II for a minimum period of three years.

(ii) Should be proficient in trade work.

(iii) Must possess civil driving license for heavy vehicles and two years experience of driving heavy vehicle.

13. Domicile Certificate (Attach photocopy duly self attested).

14. I do hereby declare that all particulars furnished by me above are correct and true to best of my knowledge and belief. Understand that in the event of any particulars or information given by me found false or incorrect at any stage my candidature is liable to be rejected or cancelled at any stage.

15. I also that I am not involved in any criminal case pending with Judiciary, my candidature may be rejected or employment terminated straightway at any stage.

LEFT HAND THUMB IMPRESSION (For Male)

Date : \_\_\_\_\_ 2019 (Signature of the candidate)

**FOR OFFICE RECORDS ONLY**

1.	Received on	
2.	Accepted/ rejected	
3.	Reason for rejection	Underage/Overage/Incomplete Documents/ Any other reason to be specified
4.	Index No.	
5.	Date of physical/ practical Test	

Presiding Officer  
Appendix 'B'

**ACKNOWLEDGEMENT/ADMIT CARD**  
(Form should be filled either typed or blue ink ball point pen only)

(IN DUPLICATE)

- 1. Post applied for \_\_\_\_\_
- 2. Name \_\_\_\_\_
- 3. Date of Birth \_\_\_\_\_ Age \_\_\_\_\_
- 4. Father Name \_\_\_\_\_
- 5. Category : (Gen/OBC/SC/ST/EWS/Ex-Serviceman)
- 6. Address for Correspondence  
{To be filled same as per Column 7 of application form (Appx A)}  
House No./Street/Village \_\_\_\_\_  
Post Office \_\_\_\_\_ Tehsil \_\_\_\_\_  
Distt: \_\_\_\_\_ State \_\_\_\_\_  
PIN Code \_\_\_\_\_
- 7. For intimation / dispatch of Acknowledgment Card / result of various tests) :-  
(a) Email address \_\_\_\_\_  
(b) Mobile No 1 \_\_\_\_\_ 2 \_\_\_\_\_
- 8. Identification Mark \_\_\_\_\_

Paste a passport size coloured photograph duly stamped & attested by a Serving Group A/B Gazetted Officer

Note:- Certified that the above details are correct and filled by me.  
(Signature of the candidate)

LEFT HAND THUMB IMPRESSION (For Male)

**FOR OFFICIAL USE (NOT TO BE FILLED BY THE CANDIDATE)**

- 9. Index No : \_\_\_\_\_
- 10. Date and Time of Physical/Practical/Written Test \_\_\_\_\_
- 11. Venue of Physical/Practical/Written Test – Reception Centre (Recruitment Cell) of 744 Tpt Coy ASC, Banar (Jodhpur).
- 12. Candidate should report to above venue at \_\_\_\_\_ hrs on \_\_\_\_\_ alongwith the ORIGINAL documents/ certificates as mentioned in Para 15 (How to Apply) of this advertisement.
- 13. Production of this letter in original is mandatory for entry. Entry will be denied in case not produced or reported late on above given date and time.

(Signature of the Presiding Officer/OIC Recruitment Cell)

Chest No. \_\_\_\_\_  
(To be filled on reporting of individual)

**GENERAL INSTRUCTION**

- 1. All part of the application to be filled by the candidate in their own hand by blue ball point pen only.
- 2. Before applying for the post, the candidates should ensure that he fulfills the eligibility and other criteria. Recruitment authorities would be free to reject application not fulfilling the requisite criteria, at any stage of recruitment and if erroneously appointed, such candidates shall be liable to termination from service if appointed.

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3. No (NO) application will be accepted in person by hand or through any representative. The application must be posted to the addressee only under REGISTERED/ SPEED POST. Application posted through Normal Post & Courier etc will not (WILL NOT) be accepted. The unit will not (WILL NOT) be responsible for any kind of postal delay either in receipt of application or in dispatch of acknowledgement cards. Two applications will not (WILL NOT) be accepted in a single envelope.
  4. No (NO) traveling allowance will be admissible for the test. Candidates will make their own boarding/lodging arrangement for test. The Govt or the unit detailed to conduct the tests will not be responsible to pay any damages in case of injury/death of candidate during various test.
  5. Date, time & place of test will be mentioned in the Admit Card. No separate letter except Admit Card will be issued. At the time of test the candidates should be in possession of original stamped Admit Card sent by this unit, all ORIGINAL certificates in support of age, educational qualification, experience, caste and registration certificate from their local Employment Exchange names already registered with them. Individuals who are not in possession of Admit Card or original certificates will not be entertained.
  6. Application which is incomplete, incorrect, wrongly filled, without signature, without photograph, photo with wearing cap and goggles/coloured glasses, or without enclosing attested copies of photograph/documents by serving Group A/ B Gazetted Officer or equivalent if applicant is found under / over age on last date of receipt of application will be rejected on the spot without any reasons/notice. Application can also be rejected by any other reason as observed by the Board of Officers.
  7. Candidates living with more than one spouse or married another spouse while the first spouse is alive are not eligible to apply, if such case(s) comes to light at any stage of recruitment or post appointment stage the appointing authority will terminate the appointment.
  8. Candidates already employed in Centre/State Govt offices/PSU should submit their application through proper channel duly submitting service certificate and 'No Objection Certificate' from the employer.
  9. The number of candidates to be called for written test will be restricted to ten times of the numbers of vacancies. A bench mark percentage will be fixed for the same depending on the number of applicants. Since the applications may be short-listed, mere fulfillment of essential qualifications and experience does not vest any right in a candidate for being called for written/physical test. All applications received will be scrutinized / screened and Selection Board / Board of Officers(s) so detailed will organize a written test, physical & practical test. The Selection Board / Board of Officers reserves the right to call for Test only screened-in candidates and will not entertain any correspondence in this regards.
  10. A select panel equal to the number of vacancies notified and based on the performance of candidates in written test will be drawn up. All the candidates on the select panel will be offered an appointment subject to medical fitness test, Police verification, Education and Caste certificate verification before actual appointments. The reserve panel will be operated strictly as per merit only in case a candidate from the select panel refuses appointment or is disqualified. The reserve panel will not be operated for any subsequent recruitment i.e. additional vacancies in the same year or next year.
  11. Candidate who apply against OBC category shall attach and produce "Other Backward Class" certificate applicable for Central Government service and not the "Backward Class" Certificate duly signed by the appropriate authority.
  12. The Appointing Authority or the Officer nominated by him reserves the right to withdraw the vacancies and terminate the appointment during the period of probation without assigning any reasons.
  13. Medium of writing in application form and test etc will be in Hindi / English only.
  14. The date of publication of advertisement will be the first day towards the accounting of number of days for submission of applications.
  15. The recruitment process can be cancelled / suspended / postponed without assigning any specific reasons. The decision of Appointing Authority will be final and no (NO) appeal will be entertained. Recruitment will be carried out as per latest amendments and all prevailing Government Rules and Regulations.
  16. All candidates considered for selection should have passed in each test. The candidates not passing in any test will not (WILL NOT) be permitted to appear in the subsequent test(s). The minimum standard for passing in each test will be as under :-
 

(a) Written Test	- Minimum 33%
(b) Physical / Practical Test	- Qualifying in nature
  17. Any dispute with regards to the recruitment will be subject to jurisdiction of HQ 12 Corps.
  18. Candidates application will be rejected if "POST APPLIED FOR" column & SELF & FATHER's name is left blank on the envelope submitted by the candidate alongwith application.
  19. Candidates can apply for both post for which they would be required to process separate applications. If a candidate comes in merit list for both post, he would be given an opportunity to choose the post of his liking.
- WARNING:-**
20. All the candidates are warned to be careful from self styled agents/touts and also requested to report the same to the Brig ASC, HQ 12 Corps or the Commanding Officer /Officer Commanding of the unit conducting of the tests against any malpractice seen / observed by them.
  21. Any mis-representation of facts or other details shall invite rejection of candidature and registration of criminal proceedings against such candidate(s).

Brig ASC, HQ 12 Corps  
EN 19/53