



AIRLINE ALLIED SERVICES LIMITED

(A wholly owned subsidiary of AIL)

Sub: Advertisement

Alliance Air invites applications from Indian Nationals for filling up the following Posts:

| S.N O | CATEGORY | NO OF VACANCIES | PLACE OF POSTING | SALARY & EMOLUMENTS The Gross salary Per month (approx.) |
|----------|--|---|---|---|
| 1. | Dy. Chief Financial Officer | 1 | Delhi | Rs. 1,20,000 /- |
| 2. | Sr. Asst. General Manager-Revenue Management | 1 | Delhi | Rs 1,00,000 /- |
| 3. | Asst. General Manager- E-Commerce | 1 | Delhi | Rs. 80,000 /- |
| 4. | Asst. General Manager-Operations Training | 1 | Delhi | Rs. 80,000 /- |
| 5. | Asst. General Manager-MMD | 1 | Delhi | Rs. 80,000 /- |
| 6. | Asst. General Manager-Security | 1 | Delhi | Rs. 80,000 /- |
| 7. | Synthetic Flight Instructor | 2 | Delhi / Hyderabad | Fixed salary + allowances as per hour of Training |
| 8. | Sr. Manager-Production Planning Control (Engg.) | 2 | Delhi | Rs. 85,000 /- |
| 9. | Sr. Manager-Operations Control Center | 1 | Delhi | Rs. 65000 /- |
| 10. | Sr. Manager- Medical Officer | 1 | Delhi | Rs. 65,000 /- |
| 11. | Sr. Manager-Sales | 1 | Delhi | Rs. 65,000 /- |
| 12. | Manager-Operations Admin | 2 | Delhi | Rs. 42,000 /- |
| 13. | Manager-Crew Management System | 2 | Delhi | Rs. 42,000 /- |
| 14. | Manager-Finance | 1 | Delhi | Rs. 42,000 /- |
| 15. | Station Manager* | 1 | Agatti Belagavi Lilabari Passighat Tezpur | Rs. 42,000 /- + Perks |
| 16. | Officer - MMD - Slots - Operations Control - Passenger Sales | 5 1 3 3 3 (1 for Hyderabad & 2 for Delhi) | Delhi Hyderabad & Delhi | Rs. 36,000 /- |
| 17. | Asst. Officer-Office Management | 2 | Delhi | Rs. 30,000 /- |
| 18. | Crew Controller | 10 (Gen-4 OBC-3 ST-2 SC-1) | Delhi | Rs. 36,000 /- |
| 19. | Technical Assistant (Flight Safety) | 1 | Delhi | Rs. 18,000 /- |

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| 20. | Supervisor (Security) | For stations where AASL operates | Please refer to separate advertisement on Air India website Rs. 22,371 /- |
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- In addition to above, a panel will also be formed for future requirement.
- Can be transferred to any other location within India due Operational requirement.
- Reservations of SC/ST/OBC & EWS candidates will be as per Government Directives.
- * For the post of Station Manager Panel may be drawn for other stations to which Alliance Air operates / may operate in future. Candidate should fill up only one application form for all stations.

1. Dy. Chief Financial Officer

- a. Qualification** : Qualified Associate Chartered Accountant from ICAI
- b. Experience** : Should have minimum of 10 years of experience in Handling Finance / Account Functions out of which 3 years of experience at Senior position in service industry. The experience should be post qualification.
- c. Age** : Maximum 50 years (as on 01.09.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

2. Sr. Asst. General Manager-Revenue Management

- a. Qualification** : Graduate from recognized University with minimum of 10 years
- b. Experience** : experience in Revenue Management in Aviation.
The experience should be post qualification.
- Or
- Full time 2 years Masters in Business Administration from recognized University with specialization in Marketing or its equivalent
Minimum 7 years of experience in Revenue Management in Aviation.
The Experience should be Post Qualification
- c. Age** : Maximum 45 years (as on 01.09.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

3. Asst. General Manager E - Commerce

- a. Qualification** : B. Tech / B.E. – Computer Science / Information Technology
- b. Experience** : Minimum 5 years of experience working as system administrator for an aviation passenger service system (PSS)
Should have knowledge of Application Programming interface (API) and Payment Gateway Integration
The experience should be post qualification.
- Desirable: Experience of project going live
Worked on Radixx PSS

- c. Age : Maximum 45 years (as on 01.09.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
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4. Asst. General Manager-Operations Training

- a. Qualification : Graduate from recognized University. Masters in Business Administration from Recognized University / Institution as additional qualification will be preferred
Proficiency in using computers.
- b. Experience : Minimum 7 years of experience in Airline Flight Crew Training including Minimum two years of managerial experience in an Airline Flight Crew Training. The experience should be post qualification.
- c. Age : Maximum 45 years (as on 01.09.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
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5. Asst. General Manager-MMD

- a. Qualification : Two years full time MBA with specialization in Operations
- b. Experience : Research / Materials Management, from any recognized University, with a minimum of 3 year's experience of having worked in the Stores / Materials Management Department of a scheduled Airline or MRO
or
Two Years Full time Post-graduate Diploma in Materials Management, from IIMM or any equivalent recognized University, with a minimum of 5 year's experience of having worked in the Stores / Materials Management Department of a scheduled Airline or MRO.
- c. Desirable : Candidates with experience of having worked on an ERP system related to functions of Stores / Materials Management Department, viz SAP / RAMCO etc. would be preferred.
- d. Age : Maximum 45 years (as on 01.09.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
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6. Asst. General Manager-Security

- a. Qualification : Post graduate from recognized University or its equivalent.
- b. Experience : Minimum 12 years of experience in scheduled Airline Security out of which 5 years at Executive level with independent / direct interaction with regulatory / statutory authorities in areas of airlines security. The Experience should be Post Qualification

Preference will be given to IOSA Certification requirement in relations to Airline security
- c. Age : Maximum 45 years (as on 01.09.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
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7. Synthetic Flight Instructor

a. Eligibility Criteria : General Requirements, Criteria and Training Requirement for Synthetic flight Instructor

All eligibility conditions, experience and training requirement as stipulated in CAR and amended by DGCA from time to time would be applicable.

In case any incumbent is required to undergo training before his services can be utilized as SFI, in that cases incumbent would be required to give Bank Guarantee for the total cost of training.

The validity, Renewal of Lapsed Approval, other conditions and the privileges of SFI will be as per DGCA Requirement.

Medical Requirements for Synthetic Flight Instructor

Candidate should not have any Ailment which may impair his ability to function as SFI.

b. Age :- Maximum 70 Years (as on 01.09.2019)

c. Salary :- Fixed salary + Allowances as per hour of Training

8. Sr. Manager –Production Planning Control (Engg.)

a. Qualification : B.tech in Aeronautical / Mechanical / Electrical / Electronics / Avionics or its equivalent.

b. Experience : Minimum 10 years of relevant work experience out of which 2 years should be in executive position. Should have extensive knowledge and experience in PPC functions in an Airline i.e. Insurance, warranty, budgeting, modifications, maintenance, Planning. Contract Management, Equipment, Tool and Material Planning etc. Exposure to Pool arrangement for components will be an added advantage. The Experience should be post qualification.

c. Age : Maximum 45 years (as on 01.09.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

9. Sr. Manager-Operations Control Center

a. Qualification : Graduate from recognized University.

b. Experience : Minimum 8 year's experience of working in Operations Control Center of any airlines as Operations' Controller.

c. Age : Maximum 45 years (as on 01.09.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

10. Sr. Manager - Medical Officer

a. Qualification : MBBS Degree of an Indian University recognized by the Medical Council of India.
Preference will be given to candidates trained in Aviation medicine.

- b. **Experience** : Minimum 5 years of experience.
The experience should be post qualification.
- c. **Age** : Maximum 45 years (as on 01.09.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
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11. Sr. Manager –Sales & Marketing

- a. **Qualification** : Graduate from recognized University with minimum of 7 years
b. **Experience** : of Aviation / Travel trade experience in handling Sales and
Marketing functions.
The experience should be post qualification.
- Or
- Full time 2 years MBA with Minimum 5 years of Aviation / Travel trade
Experience in handling Sales and Marketing functions.
The experience should be post qualification.
- c. **Age** : Maximum 45 years (as on 01.09.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC
Candidates. Ex-Servicemen will be given age relaxation as per rules).
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12. Manager-Operations Admin

- a. **Qualification** : Masters in Business Administration from recognized university or
equivalent Diploma in Management / Business Administration.
- b. **Experience** : Should have 03 years experience in Operations department of a
Scheduled Airline. Should have General Awareness of DGCA regulations in
relations to operations.
The Experience should be post qualification.
- c. **Age** : Maximum 40 years (as on 01.09.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC
Candidates. Ex-Servicemen will be given age relaxation as per rules).
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13. Manager-Crew Management System

- a. **Qualification** : Graduate from recognized university. MBA from recognized
University / Institution as additional qualification will be preferred.
Proficiency in using computers.
- b. **Experience** : Minimum 5 years of experience in an Airline CMS / Roster including
minimum eighteen months of executive experience in an Airline
CMS / Roster. Working experience in "Crew Management Software".
Proficiency in planning and execution of all functions in CMS / Roster.
The experience should be Post Qualification (Graduation).
- c. **Age** : Maximum 40 years (as on 01.09.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC
Candidates. Ex-Servicemen will be given age relaxation as per rules).
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14. Manager-Finance

- a. **Qualification** : ICWA / ICAI / MBA full time course from recognized University with specialization in Finance or its equivalent
- b. **Experience** : Minimum 5 years of experience in accounting
The experience should be Post Qualification.
- c. **Age** : Maximum 40 years (as on 01.09.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
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15. Station Manager (Manager Grade)*

- a. **Qualification** : Graduate for recognized university
- b. **Experience** : Minimum 5 years of Aviation experience in Airport Handling or Sales and Marketing. The experience should be post qualification.
- c. **Age** : Maximum 40 years (as on 01.09.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

Preference would be given to local candidates. In addition to the salary mentioned above following perks would be given :- Maximum of Rs. 10,000 /- Reimbursement of House Rent + Maximum Reimbursement of 50 Liters of Fuel.

Candidate should fill up only one application form for all stations.

16. Officer

Vacancies -09

a. Officer (MMD) - Vacancies -05

- a. **Qualification** : Graduate in any discipline/ GDMM from recognized institute like IIMM, Etc. with 3 years experience. Or MBA / PGDMMM with specialization in MM/OR/Logistics from a recognized institute with 2 years experience.
- b. **Experience** : Experience should be in Stores/Materials Management functions in the areas of Supply Chain Management /Warehousing/Procurements/International Trade/Logistics-Imports & Exports/Familiarity with customs processes & documentations / Quality Control etc. preferably in airline companies or MRO. Experience should be post qualification.
- c. **Age** : Maximum 40 years (as on 01.09.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
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b. Officer- Slot - Vacancies -01

- a. **Qualification** : Graduate from recognized University.
Desirable: Diploma in Aviation IATA, post-graduation.

- b. Experience : Minimum 2 years of experience in scheduling and slots management of an airline. The experience should be post qualification.
- c. Age : Maximum 40 years (as on 01.09.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
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c. Officer-Operations Control – Vacancies -03

- a. Qualification : Graduate from recognized University
- b. Experience : Minimum 3 years Experience in Scheduling or working in operation control centre of an airline.
The Experience should be post qualification.
- c. Age : Maximum 40 years (as on 01.09.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
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d. Officer (Passenger Sales) – Vacancies -03 (01 for Hyderabad & 02 for Delhi)

- a. Qualification : Graduate from recognized University and diploma post-graduate related to aviation / Sales and Marketing
- b. Experience : Minimum 4 years of experience in Aviation / Hospitality, Sales & Marketing, travel trade
or
Masters in Business Administration or its equivalent Minimum 2 years experience in Aviation / Hospitality sales & Marketing – Sales & Marketing, Business Management, Finance or any other related field
- c. Age : Maximum 40 years (as on 01.09.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
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17. Asst. Officer- Office Management

- a. Qualification : Graduate from recognized University
One year Diploma in office management / One year certified course of Stenography from a recognized institute
- b. Experience : Minimum 02 years of related office management including shorthand experience in Aviation.
Experience in an airline will be preferred.
The experience should be post qualification.
- c. Age : Maximum 40 years (as on 01.09.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
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18. Crew Controller

- a. Qualification : Graduate from recognized University, Proficiency in using computer.

- b. **Experience** : Minimum 3 years of experience as a Crew Controller in an Airline Crew Roster. Working experience in "Crew Management Software". Proficiency in planning and execution of all functions in Airline Crew Roster. The experience should be Post Qualification.
- c. **Age** : Maximum 40 years (as on 01.09.2019)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
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19. Technical Assistant (Flight Safety)

- a. **Qualification** : AME Diploma course from recognized university or its equivalent.
- b. **Experience** : One year experience of FOQA Software.
The Experience should be post qualification.
- c. **Age** : Maximum 30 years (as on 01.09.2019)

(Upper age limit is relaxable by 5 Years for SC / ST and 3 years for OBC candidates. Ex-Serviceman will be given age relaxation as per rules)
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20. Supervisor (Security)

Please refer to separate advertisement on Air India website

FIXED TERM EMPLOYMENT AGREEMENT:

All the Selected candidates will be appointed on a Fixed Term Employment Agreement for a period of 05 (Five) years. The Fixed Term Employment Agreement is extendable subject to satisfactory performance.

Benefits – Free / Concessional Air Passages

The Employee will be entitled to Concessional air passages/free air passages, for self and his/her declared family on the network of AIR INDIA as per company policy. The applicable taxes, levy, charges etc. shall be paid by the employee.

In addition all the above posts also carries other benefits such as Provident Fund, Gratuity etc., as per rules.

How to Apply

Candidates who wish to apply, are advised to log on to Careers page of Website www.airindia.in, download and fill in the Application Format and send the application by Post / Speed post / courier at following address in an envelope that must be super scribed with the post. The required experience for all the posts is post qualification. If any candidate wants to apply for more than one post, he/she should submit separate applications for each post along with separate demand drafts (if applicable.)

Post Applied For _____
Alliance Air
Personnel Department
Alliance Bhawan,
Domestic Terminal -1, I.G.I Airport,
New Delhi – 110037

The application should reach us by close of the office hours of 13th September, 2019 on the above address. Applications received after the last date will not be entertained.

Applications received late / incomplete / mutilated or without any of the supporting documents with regard to eligibility criteria, Demand Draft (if applicable), will be rejected. Alliance Air will not be responsible for any postal delay / loss of any document during transit.

Applicants serving in Government/Semi-Government/Public Sector Undertakings should apply through proper channel.

Management reserves the right for change in above schedule/conditions, based on requirements.

Canvassing in any form will disqualify the candidates.

Candidates are required to submit following with application: -

- i) **A duly filled in Application Form in the prescribed format which is available on Career Page of Website: www.airindia.in**
- ii) **A recent passport size photograph pasted in the space provided in the Application Format**
- iii) **One set of photocopies of supporting testimonials for date of birth, caste, qualification, experience etc will be required to be submitted with application. Original certificates will be required at the time of Interview.**
- iv) **The Demand Draft for an amount of Rs.1,500/- (Rupees One Thousand Five hundred only) for all posts except Technical Assistant (Flight Safety) payable to Airline Allied Services Limited, payable at New Delhi (Not Applicable for SC / ST). The demand draft for an amount of 1,000 /- (Rupees One Thousand only) for Technical Assistant (Flight Safety) payable to Airline Allied Services Limited, payable at New Delhi (Not Applicable for SC / ST).**
- v) **Applicable for SC / ST / OBC/ EWS Candidates ONLY :Caste Certificate in the prescribed proforma issued by the appropriate authority. Candidates belonging to OBC Category will be required to attach the Caste Certificate in the proforma meant for Central Government employment." Candidates belonging to OBC category ,the category certificate should be in the prescribed format including the "Non –Creamy layer clause" issued by the Competent Authority for employment under Government of India and should be as per the Central list of OBC's published by Government of India. Please also note that the validity of "Non - Creamy layer"Certificate should not be older than 06 (Six) months from the date of eligibility criteria."**
Candidates belonging to EWS category will be required to attach Income & Assets Certificate as per the attached annexure.

TA.DA Reimbursement to ST / SC candidates

Candidates belonging to Scheduled Caste/Scheduled Tribe categories will be entitled for reimbursement of second class return rail/bus fare from the nearest railway station i.e. from the address given in the application to Delhi / New Delhi on production of railway receipt/ticket, as per rules at the time of Interview only.

Employees of Air India, AIESL, AIATSL and AICL will not be considered for the above posts.
